



# NBCHT GRIEVANCE AND DISCIPLINARY POLICIES

## Grievance Policy

1) Grievances brought forth by the public will be considered for review by the grievance committee for issues involving the following criteria:

- Violations of the NBCHT Zero Tolerance Policy
- Violations of the NBCHT Controlled Acts Policy
- Violations of the NBCHT Code of Ethics
- Other violations as deemed necessary of review

A grievance must be in written form and signed.

2) Grievances brought forth by members of the NBCHT against an Officer of the Board, Board Member, or fellow member:

Grievances considered will be those identified above.

A grievance must be in written form and signed.

An individual who wishes to file a complaint against a NBCHT certified colon hydrotherapist may write to the following:

NBCHT Complaints Management and Grievance Committee  
11103 San Pedro, Suite 117  
San Antonio, Texas 78216

All grievances **MUST BE IN WRITING**.

## Grounds for Disciplinary Action

- (1) Attempting to procure a certificate as a colon hydrotherapist by bribery or fraudulent misrepresentation.
- (2) Practice or offering to practice beyond the scope permitted by law or accepting and performing professional responsibilities which the certified colon hydrotherapist knows or has reason to know that he is not competent to perform.
- (3) Refusing to permit the NBCHT to inspect the business premises of the certified colon hydrotherapist during regular business hours.
- (4) Failing to keep the equipment and premises of the colon hydrotherapy establishment in a clean and sanitary condition on the inside and outside of the building.

## **Disciplinary Action**

When the NBCHT finds any person is acting in violation of any rules, it may enter an order imposing one or more of the following penalties:

- (a) Refusal to certify any person.
- (c) Issuance of a reprimand or censure by promulgated, unanimous decision of the Board..
- (d) Revocation of a certificate or suspension of a certificate of a colon hydrotherapist.

It is understood that any investigation, decertification, or other action may result in an expense or a cost. The person involved will be expected to pay this cost within 30 days. If the fee is not paid it will be cause for reimposing the original disciplinary action.

## **Disciplinary Action Appeal Process**

If you have been given a disciplinary action by the NBCHT, you may appeal this decision to the NBCHT. This appeal must be made in writing and should include a copy of the letter notifying you that you have been denied eligibility, and supporting documentation and rationale that may be used as a basis to overturn the denial. Within 30 days of receiving notification of denial of recertification, the certificant may petition, in writing, the NBCHT Complaints Management and Grievance Committee for a hearing. The NBCHT Complaints Management and Grievance Committee will hear this appeal in 30 days and will report their findings to the NBCHT Board. Then the NBCHT within 30 days will identify a location and convene a “Special Board Meeting” for the purpose of resolving the appeal. After this meeting, the NBCHT will make a finding of fact and either uphold the denial or overturn the denial as deemed appropriate based on the facts presented in the Special Board Meeting.